

PURSUANT TO A.R.S. § 38-431.01, THE BOARD OF DIRECTORS OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF GILA, ARIZONA WILL HOLD A MEETING AT THE GILA COUNTY COURTHOUSE, GILA COUNTY BOARD OF SUPERVISORS' HEARING ROOM, 1400 EAST ASH STREET, GLOBE, ARIZONA. ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING BY TELEPHONE CONFERENCE CALL OR BY INTERACTIVE TELEVISION VIDEO (ITV). THE MEETING IS ALSO TELEVISED TO THE GILA COUNTY TOMMIE CLINE MARTIN COMPLEX, GILA COUNTY BOARD OF SUPERVISORS' CONFERENCE ROOM, 707 S. COLCORD ROAD, PAYSON, ARIZONA. THE MEETING ROOMS WILL BE OPEN TO THE PUBLIC AT 2:45 P.M.

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**INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF GILA, ARIZONA  
(IDA)**

**REGULAR MEETING AGENDA - TUESDAY, MARCH 12, 2024 - 3:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL:**

Joseph Heatherly, President  
Janette Herrera, Secretary  
James "Mac" Feezor, Member

Shelby Barrowdale, Vice President  
Mickie Nye, Member  
Marvin Mull, Member

**3.** Information/Discussion/Action to approve the IDA Board of Directors' February 13, 2024, meeting minutes. **(Lexie Nosie)**

**4.** Information/Discussion/Action to review and approve the February 2024 Treasurer's Report. **(Joe Heatherly)**

**5. ADMINISTRATIVE REPORTS:**

A. Executive Director:  
a. Monthly Report.  
b. Task List.

B. President  
a. Monthly Report.

**6. OLD BUSINESS:**

A. Information/Discussion regarding questions raised from previous meeting requiring legal opinions. **(Joe Heatherly)**

B. Information/Discussion to review possible issues with launching a rebranding plan for the IDA. **(Lexie Nosie)**

C. Information/Discussion/Action regarding IDA laptop. **(Lexie Nosie)**

D. Information/Discussion/Action regarding Roles and Responsibilities of Board Secretary. **(Lexie Nosie)**

- E. Information/Discussion/Action to adopt the following new IDA policies.  
**(Joseph Heatherly)**
  - a. Policy No. 100 - Ethics
  - b. Policy No. 201 - Financial

**7. NEW BUSINESS:**

- A. Information/Discussion/Action to obtain an IDA credit card from Washington Federal Bank with a \$5000 limit. **(Lexie Nosie)**
- B. Information/Discussion/Action regarding the need to establish a policy and procedure on banking activity relating to the use of multiple accounts involving specific types of revenue and various holding accounts. **(Lexie Nosie)**
- C. Information/Discussion/Action to create a budget for the remainder of the 2024 fiscal year (July 1, 2023-June 30, 2024) and for the new fiscal year of 2024-2025. **(Lexie Nosie)**
- D. Information/Discussion/Action to elect new IDA Treasurer. **(Lexie Nosie)**
- E. Information/Discussion/Action to remove past Treasurer Cliff Potts from Washington Federal and First Interstate bank accounts and replace with newly elected Treasurer. **(Lexie Nosie)**
- F. Information/Discussion/Action to create a scope of work and submit a request for proposal for outside independent accounting service support. **(Lexie Nosie)**

**8. CALL TO THE PUBLIC**

**9. IDA BOARD OF DIRECTORS' AND EXECUTIVE DIRECTOR'S SUMMARY OF CURRENT EVENTS**

**IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT LEXIE NOSIE AT 602-316-7662 NO LATER THAN 12 HOURS BEFORE THE SCHEDULED MEETING.**